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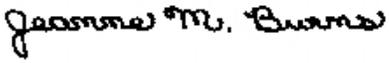
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**BOARD OF REGENTS**

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**DATE:** February 8, 2012

**TO:** Chief Academic Officers – Two-Year Colleges

**FROM:** Dr. Jeanne M. Burns   
Associate Commissioner for Teacher and Leadership Initiatives

**SUBJECT:** Core to College and CITAL Grant Funds

PARCC Campus Leadership Teams that were created during July 2012 at four-year institutions expressed a need for funds to convene university personnel to identify core competencies and evidence for entry-level credit-bearing mathematics and English college courses, provide input into the development of the new PARCC assessments, and realign the teacher preparation curriculum to address the new Common Core State Standards and PARCC assessments. As a result, the Louisiana Board of Regents developed a Core to College grant proposal and has been awarded \$200,000 per year for three years from the Rockefeller Philanthropy Advisors. Each two- and four year college in Louisiana is being awarded \$4,000 per year in grant funds to implement the activities identified in the proposal during the time period of February 1, 2012 to October 31, 2014. The funds will be rolled over to the next year if not spent during each one year funding cycle.

In addition, the Board of Regents is allocating \$1,500 in Center for Innovative Teaching and Learning (CITAL) funds to each two-year college for the time period of February 1, 2012 to June 30, 2012 to provide faculty with professional development pertaining to the Common Core State Standards and new Louisiana Department of Education evaluation tools for teachers and leaders (COMPASS). These funds must be returned to the State if not spent by June 30, 2012.

To receive the grant funds from the Board of Regents, two- and four-year colleges are asked to complete Section G (Project Organization) and Section H (Deliverables and Activities) of the attached Campus Project Management Plan for the time period of February 1, 2012 to September 30, 2012. In addition, please complete the attached Budget and Budget Narrative for the CITAL and Core to College (CTC) funds to identify how funds will be used from February 1, 2012 to September 30, 2012. The name of your campus must be listed on the first page of the plan.

Once you have completed Section G, Section H, Budget, and Budget Narrative, please submit them via e-mail to: Jeanne Burns at [Jeanne.burns@la.gov](mailto:Jeanne.burns@la.gov). The Board of Regents will review these items to determine if a clear plan exists. A contract will then be sent to your attention for

signatures. Once the signed contract is returned to the Board of Regents, it will be processed for campuses to receive the funds.

The Campus Project Management Plan already contains the goals, outcomes, deliverables, challenges, and barriers that are aligned with the Core to College grant proposal. Individual campuses now need to identify specific campus activities that will occur to successfully generate the “deliverables” by the identified timelines.

The primary activities that will be implemented by the PARCC Campus Leadership Teams at two-year colleges for the first phase of the grant are the following:

- View a webinar on the LDOE web site that provides an orientation about PARCC/CCSS.
- Attend a statewide meeting on March 23, 2012 that provides more in depth information about their roles/responsibilities of team members and PARCC/CCSS.
- Disseminate information about PARCC/CCSS to other faculty.
- Involve other faculty in the identification of core competencies and evidence to indicate that high school students are prepared for success in College Algebra and English I and participate in a statewide meeting to reach consensus on the competencies and evidence.
- (Teacher Education) Participate in professional development about CCSS and COMPASS – Teacher Evaluation).
- (Teacher Education) Align the teacher preparation curriculum with CCSS/PARCC/COMPASS.
- (Teacher Education) Identify professional development needs and resources.

Campuses may initially plan beyond the September 30, 2012 date if they choose to do so. Campuses will update their Project Management Plans during September 2012 to identify what they plan to do during the second phase of the grant from October 1, 2012 to September 30, 2013. At that time, campuses will identify how they plan to spend an additional \$4,000. The same process will be used during September 2013 to identify how funds will be spent during the third phase of the grant to implement activities from October 1, 2013 to October 31, 2014.

The State will not receive new funds from the Rockefeller Philanthropy Advisors until December of each year. Therefore, new funds will not be allocated to campuses until December for the second and third phase of the grant. Campuses may want to plan ahead to carryover some year one CTC funds for use during October and November if activities are planned during those months. This will be allowed.

The Board of Regents has developed a State Project Management Plan that identifies all activities that have currently been planned for the first phase of the grant (December 1, 2011 to September 30, 2012). These activities are aligned with the deliverables in the Campus Project Management Plans. A copy of the State plan has been attached. The Board of Regents will work with campuses to identify activities that need to be included in the State Project Management Plan for the second phase of the grant (October 1, 2012 to September 30, 2013). New activities during the second phase of the grant will address needs identified by the campuses.

Please feel free to contact our office if additional information is needed.

CC: System Chief Academic Officers